



UNIVERSITY OF WISCONSIN-MADISON

DISTANCE TEACHING & LEARNING CONFERENCE

Call for Proposal System

Create Proposal

- Keep track of your log-in information to be able to edit/create proposal.

* Asterisk denotes required information.

Your proposal will be assessed and scored based on specific criteria, including:

- Does it provide ideas, practices, and/or content that attendees can put to use right away?
- To what extent is the content relevant, supported by evidence or research, and interesting?
- Is the information up-to-date, thought-provoking, or ground-breaking?

Presenter Selection

* Lead Presenter

- None -

If your Presenter is not listed, you may return to Step 1 to [Add Presenter](#)

Co-Presenter

- None -

If your Presenter is not listed, you may return to Step 1 to [Add Presenter](#)

Note: If you are submitting a panel proposal, you will be prompted to add additional panelists below.

Session Title

Enter a working/draft title that best communicates the essence of your session.

NOTE: We will use this title on the conference website, marketing materials, and conference app.

Title *

Content limited to 70 characters, remaining: **70**

Session Format (primary choice)

* Primary Session Format Choice *

Workshops (90m, 3h)

Provide a high-quality, interactive, and practical experience to develop participants' knowledge and skills in a specific area.

- 90 min or 3 hours, depending on submission and selection; room setup is selected during the proposal writing process

Research (45m concurrent session)

Present the results of a completed research project and hold 10 minutes of Q&A with the audience.

- 45 min; room setup classroom-style; table in front with hookup for laptop and screen

Interactive

Provide activities, tools, group learning exercises, or other techniques to engage and involve participants.

- 45 minute concurrent session: Facilitate a conversation on a current topic or a book that you've authored within the past 18 months. Room format will be three discussions simultaneously, each one at its own individual round table. These sessions are "unplugged" – no monitors or audio will be available.
- 20 minute DT&L Talk: Condense your topic to a 20-minute TED-style talk, followed by 10 minutes of discussion. 30 minutes, 1 presenter max.
- 45 minute ePoster: Several sessions occur simultaneously; each ePoster will have its own "station" with a highboy table and a hookup for your laptop to the large monitor. This is a standing session where attendees have the opportunity to move from ePoster to ePoster as their interest takes them.
- 45 minute Discussion: Facilitate a conversation on a current topic or a book that you've authored within the past 18 months. Room format will be three discussions simultaneously, each one at its own individual round table. These sessions are "unplugged" – no monitors or audio will be available.

Panels (45m concurrent session)

A moderator and 2-3 panelists from different organizations take 20 minutes to establish a problem

followed by a solutions-focused conversation with the audience.

- 45 min moderated session; room setup with four chairs and one long table. Each panelist will have a microphone.

Exploratory

Bring a big question to the conference and move the conversation forward with the power of collective knowledge.

- 45 minute concurrent session: Room setup with round tables to facilitate discussions; table in front with hookup for laptop and screen
- 20 minute DT&L Talk: Condense your topic to a 20-minute TED-style talk, followed by 10 minutes of discussion. 30 minutes, 1 presenter max.
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Session Format (secondary choice)

*** Secondary Session Format Choice ***

Workshops (90m, 3h)

Provide a high-quality, interactive, and practical experience to develop participants’ knowledge and skills in a specific area.

- 90 min or 3 hours, depending on submission and selection; room setup is selected during the proposal writing process

Research (45m concurrent session)

Present the results of a completed research project and hold 10 minutes of Q&A with the audience.

- 45 min; room setup classroom-style; table in front with hookup for laptop and screen

Interactive

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Focus & Audience

*** In 1-2 sentences describe the focus of your proposed session.**

Content limited to 255 characters, remaining: **255**

*** Tell us about your experience and/or expertise on your proposed topic.**

*** When and where have you recently presented on this specific topic?**

*** Select a job type for whom your presentation will be most relevant (select maximum of two).**

Administrators/Managers
Designers/Developers
Instructors/Trainers/Teachers
Evaluators
Researchers
Librarians/Media
Advisors/Student Services
IT/Support Staff
Other

*** Select a professional group your presentation will most benefit (select maximum of three).**

Higher Ed-undergraduate
Higher Ed-graduate and beyond
Non-credit/Professional Development
Healthcare/Public Health
Corporate/Training
Government/Military
Other

*** Which audience knowledge / skill level will your presentation target?**

- None -

*** How will your session specifically benefit the audience you have identified at the skill level that you selected?**

Proposal Content

*** Explain how the topic is relevant/adds something new to the field of online, blended, and/or distance education and training.**

Content limited to 550 characters, remaining: **550**

Note: If research-based, what are the implications to the field of distance education and training?

Key Takeaways

Provide at least two takeaways (maximum of 4) describing what the audience will be able to use/apply from your session by completing the sentence, "**After attending this session, attendees will be able to...**"

* **Takeaway 1**

Content limited to 350 characters, remaining: **350**

* **Takeaway 2**

Content limited to 350 characters, remaining: **350**

Add another takeaway?

Session Description

Provide a detailed description of your proposed session that includes the following:

- Key concepts and main ideas to be covered
- Successful outcomes/results (and the evidence/data supporting these)
- References to established frameworks and/or theoretical models that apply (if any)

NOTE: We will use this description on the conference website, marketing materials, and conference app.

NOTE: Your session title, focus, description, and takeaways must be in alignment.

* **Session Description**

Content limited to 2500 characters, remaining: **2500**

Session Tracks

*** Under which of these broad conference tracks does your proposed session fall (max 2)?**

Faculty Development

Online Administration

Learner Engagement

Assessment & Evaluation

Design

Research

Emerging Topics

AI/VR/AR and 21st Century Tech

Keywords

*** Please enter up to 3 key words or phrases, separated by commas, which would help people to find your session in the program.**

NOTE: Avoid using words from your session title.

Finalize Proposal

Conference Paper Requirements: Research sessions will be required to submit a White Paper; all other sessions will be required to submit a one-page Summary Paper. Accepted sessions will be sent templates and examples as guidelines, along with further instructions and information.

If this proposal is accepted, I/we agree:

- to submit the required paper no later than May 13, 2020.
- to register for the conference by June 12, 2020.
- to provide electronic versions of resource materials/handouts for attendees by July 17, 2020.
- that if stated deadlines are not met, I/we understand that the conference organizers reserve

the right to select an alternate presentation in its place.

* I/we agree to the above statements and wish to submit this proposal for review.

Note: You will be notified of further instructions and provided a link to discounted registration if proposal is accepted.

[Logout](#)